



CCL

Fuelling Sustainable Growth
CENTRAL COALFIELDS LTD.

सेन्ट्रल कोलफील्ड्स लिमिटेड

(भारत सरकार का एक उपक्रम / कोल इंडिया लि. की एक अनुषंगी कंपनी)

पंजीकृत कार्यालय : दरभंगा हाउस, राँची 834 001 (झारखण्ड)

CIN : U10200JH1956GOI000581

SALARY CELL

वेबसाइट- www.centralcoalfields.in

Ref: CCL/EPR/Income tax/2024/ 840

Date: 29.11.2024

To
The All HOD's
CCL HQ

Sub: - Submission of Final saving particulars and declaration of exemption allowance for the income Tax calculation for the F.Y.-2024-25

The Financial Year 2024-25 is coming to its end, for the purpose of calculation of Income Tax of the F.Y. 2024-25, the final saving particulars & declaration of exemption are required to be submitted by the all employees, who have opted old tax regime. The format for the same is attached for submission of the same with relevant supporting documents on or before **10th December'2024** to salary cell.

In case of New Tax Regime, no saving or exemption details are required only particulars of the other income, TDS/TCS details, if any may be submitted in the saving format.

All the relevant revised Forms are enclosed

Chief Manager (Fin-EPR)
CCL (HQ), Ranchi

Copy to:-

1. G.M.(Fin) I/c, CCL, Ranchi
2. G.M. (System), CCL, Ranchi -for uploading on CCL's website
3. Ts to CVO (CCL), Ranchi
4. Ts to Dir.(Fin), CCL, Ranchi
5. G.M.(P-EE) & G.M. (P-NEE), CCL Ranchi
6. C.M.S (GNH)
7. Chief of Security, CCL, Ranchi

FORM NO--12BB(See rule-26C)

Saving particular for the F.Y. 2024-25

Statement showing particulars of claims by an employee for deduction of tax under section 192

CATEGORY :- EXE/ M.R/D.R (only for CCL(Hq) employees)

P-1

Name of Employee			
PIS NO-			
Department			
Parmanent Account Number of the employee(PAN)			
Mobile No			
Income Tax Slabs Option(please Tick)			
1	Old Tax Regime (with saving benefits)		
2	New Tax Regime (without saving benefits)		
Details of claims and evidence thereof			
S.N.	Nature of claim	Evidence/Particular(to be attached)	Amount(Rs.)
1	House Rent Allowance(HRA)		
	1a. Rent paid to the Land lord	Rent Receipt	
	1b. Name of the Landlord		
	1c. Address of the Landlord		
1d. PAN of the Landlord			
2	Deduction on interest borrowing on Housing Loan(HBA)		
	2a. Interest payable/ paid to the lender	Interest certificate generated by bank	
	2b. Name of the lender		
	2c. Address of the lender		
2d. PAN of the lender			
3	Deduction under Chapter VIA		
	3A. Section 80C,80CCC,80CCD	Proof of voucher	
	3A(i) Section 80C		
	3A(i)a. Life insurance premium paid for yourself, Spouse & Children	Proof of voucher	
	plan/ULIP Investement for yourself, Spouse & Children	Proof of voucher	
	3A(i)c. Five years Fixed Deposit with schedule Bank & Post Office	Proof of voucher	
	3A(i)d. Investment in notified NSC	Proof of voucher	
	3A(i)e. Investment in mutual fund/UTI eligible for 80C	Proof of voucher	
	3A(i)f. Contribution to publice provident fund(PPF)	Proof of voucher	
	3A(i)g. Contribution to Sukanya Samriddhi Account Scheme	Proof of voucher	
	3A(i)i. Tution fee for childrens (Max 2 Nos)	School's Tution fee receipt	
	3A(i)j. Principal repayment for housing Loan	Interest & Principal certificate generated by bank	
	3A(ii) Section 80CCC, Contribution to certain pension funds of LIC or other insurer		
	3A(iii) Section 80CCD(IB) Contribution to notified pension scheme (National Pension Scheme) (NPS)		
	3B(i) Section 80D		
	3B(i)a. Preventive Health Check-up(Self)	Receipt	
	3B(i)b. Medical Insr Premium(Payment on behalf of Self ,spouse & Dependent Children)	Civil Surgeon's certificate	
3B(i)c. Medical Insr Premium(Payment on behalf of parents senior citizen)	Civil Surgeon's certificate		

3B(ii) Section 80DD		
3B (ii) a. Deduction for dependent with disability(Max. Rs. 75000.00)	Civil Surgeon's certificate	
3B (ii) b. Deduction for dependent with severe disability(Max. Rs. 125000.00)	Civil Surgeon's certificate	
3B(iii) Section 80U		
3B(iii) a. Deduction for self disability (Max Rs. 75000.00)	Civil Surgeon's certificate	
3B b. Deduction self severe disability (Max Rs. 125000.00)	Civil Surgeon's certificate	
3C Section 80E		
Repayment of Interest on Loan for Higher Education	Proof of voucher	
Income Details		
4A. Saving Bank Interest	Self Declaration	
4B. Other Interest (Fixed Deposit/ Unit Fund /RD)	Self Declaration	
4C. Income reaned from House Property	Self Declaration	
4D. Income earned from Divident	Self Declaration	

FORM NO- 12BAA

[See rule 26B]

DETAILS OF PARTICULAR THE PURPOSE OF SUB- SECTION (2B) OF SECTION 192

1	Details of other Tax Deducted at Source(TDS) :-					
	Section under which tax deducted at source	Name of Deductor	TAN of Deductor	Amount of tax deducted (Rs.)	Amount of income/r eceived credited	Any other relevant details
	(a)	(b)	(d)	(e)	(f)	(g)

2	Details of other Tax Collected at Source(TCS) :-				
	Section under which tax Collected at source	Name of Collector	TAN of Collector	Amount of tax Collected (Rs.)	Any other relevant details
	(a)	(b)	(d)	(e)	(f)

Verification

I,.....son/ daughter of.....do hereby certfy , that the information given above is complate & correct

Department :-
Designation :-
Date :-

Signature of the employee
Full Name

Declaration for exemption of allowances

Name	PIS No
Designation	Area
Basic Pay	Unit/AHQ

List of perks and allowances to be exempted for the F.Y.-2024-25

S.L.	Perks & Allowances	% Claimed	Monthly Basic Pay	Perk claimed for number of Months	Actual expenditure incurred during the year	Remarks
1	Children Allowance	2%				Self Declaration
2	Hostel Allowance	4%				Self Declaration
3	Professional Development Allowance	2%				Bill/ Proof of Voucher
4	Reimbursement of Professional Membership Fee	2%				Bill/ Proof of Voucher
5	LTC/LLTC	5%				Bill/ Proof of Voucher
6	Kit/Dress	7%				Bill/ Proof of Voucher
7	Washery Allowance	3%				Bill/ Proof of Voucher
8	Vehicle Maintenance Allowance	8%				Bill & Payment Proof

Note :- All Calculation may be done on actual period of posting in CCL only & limited to ceiling amount of each perk as per Provision of Income Tax Act

Certified that :- I am residing/not residing in Company provided/ arranged accommodation

Date

Place

Signature

To,

Chief Manager (FIN – EPR),
CCL Darbhanga House
Ranchi.

Sub- Submission of expense details in respect of LLTC/LTC availing during the calendar yearfor claiming income tax exemption U/S -10(5) on the same in F.Y.2024-25.

Dear Sir,

In line with CIL memorandum CIL /C5A (PC)/Pay Revision 2017/2972 dated 08.08.2018, (Annexure C-5), please find enclosed herewith the expense details in respect of LLTC /LTC(Home) claim for journey performed by ----- for the calendar year 2024/2025.

1. I have performed journey in for the month..... Which falls in F.Y. 2024-25 for tax exemption/ benefit as per above CIL Office Memorandum.
2. I have performed the journey by the shortest route/ entitled class and expenses are ticket fare only.
3. The expenses have been incurred for travel by me, wife and dependent children.
4. I have not claimed and exemption for LLTC /LTC (Home) expenses till date in the block year **2022-25.**
5. An actual expense is Rs..... (Rupees-----
-----), which is less than 5% of annual Basic.

Yours faithfully

Date:-

Place: - Ranchi