

CENTRAL COALFIELDS LIMITED
DARBHANGA HOUSE RANCHI

No. CCL/NEE/QC Cadre/Selection/Jr. Chemist/Jr. Technical Inspector/2024-25/ 9276 -9368 (H)
Dated: - 08th August, 2024

INTERNAL NOTIFICATION

Applications are invited for departmental selection to the post of **Jr. Chemist & Jr. Technical Inspector**, both in T&S Grade-D from amongst the permanent employees of CCL to fill up the sanctioned vacancy as per the approved Manpower Budget for 2024-25.

This Internal Notification is not applicable for non-employees of CCL.

Vacancy as per Manpower Budget for 2024-25:

The provision under the Manpower Budget for 2024-25 is an under:

Sl. No.	Post & Grade				Categories - wise vacancy		
		Sanctioned	Existing	Vacancy	UR	SC	ST
1.	Jr. Chemist T&S Grade-D	26	07	19	15	03	01

Sl. No.	Post & Grade				Categories - wise vacancy		
		Sanctioned	Existing	Vacancy	UR	SC	ST
2.	Jr. Technical Inspector T&S Grade-D	84	09	75	57	12	06

Important Dates:

Sl. No.	Activity	Dates
1	Opening date for filling the application	08.08.2024
2	Cut-off date for the minimum qualification and eligibility	08.08.2024
3	Last date for receipt of duly filled application	07.09.2024

Qualification and Eligibility criteria:

1. Minimum qualification and Minimum Experience as a part of eligibility criteria and mode of selection to the post of **Jr. Chemist in T&S Grade-D and Jr. Technical Inspector in T&S Grade-D** as per the Cadre Scheme issued vide I.I.No.50 dated 26.08.1985 (Cadre Scheme For Personnel of Quality Control Departmental Other Than Washery) is mentioned below:

Post and Grade	Minimum Qualification (Educational/Technical)	Eligibility Criteria	Mode
Jr. Chemist T&S Grade-D	Graduate in Science with Chemistry.	Any permanent workmen/employee of the company with one year service.	Selection/ Test
Jr. Technical Inspector T&S Grade-D	Graduate in Science with Chemistry.	Any permanent workmen/employee of the company with one year service.	Selection/ Test

2. Employees in higher grade are not eligible to apply, however, employees in the same grade or below grade are eligible to apply against this internal notification; subject to fulfilment of other eligibility criteria as per the Cadre Scheme.
3. Only regular and permanent employees of the Company may apply.
4. A candidate can apply for only one of the notified designation.



5. Candidate must have minimum "GOOD" ACR (Annual Confidential Report) rating for immediate preceding 03 years i.e. 2021-22 & 2022-23 & 2023-24.
6. Vigilance/ Departmental Clearance of candidates should be "Clear".
7. The ACRs for 03 years as mentioned above, must be forwarded together with the application of the candidate.

How to apply:

1. Candidates are advised to apply as per the prescribed Format (Annexure - A) for selection to the post which is available on CCL website (www.centralcoalfileds.in) under "What's New tab".
2. Candidates are advised to go through the provision of the internal notification carefully for assessing his/her eligibility in accordance with the qualifications, other norms, caste etc.
3. The last date of receipt of the application in the office of HOD (P-NEE) will be 07.09.2024 (Saturday).
4. The applications for employees posted at Gandhi Nagar Hospital, Ranchi and Central Hospital, Ramgarh must be sent through Unit Personnel Executive and for the HQ employees it should be sent through the concerned GM/HOD of the department to the office of the HOD (P-NEE), CCL, Ranchi. Applications received after the last date (i.e. 07.09.2024) in the office of HOD (P-NEE), CCL, Ranchi shall not be entertained / accepted.
5. All the relevant documents duly self-attested (education certificates, caste certificate, etc.) should be annexed with the application & submitted through proper channel in the office of HOD (P-NEE).
6. For the application of the applicants who are posted at Unit/Area/Central Hospital, Ramgarh/Gandhi Nagar, Ranchi must be forwarded along with the ACRs for the year(s) 2021-22, 2022-23 & 2023-24. Since the ratings of the ACRs are compulsory for initial selection process, this must be adhered to.
7. Similarly, the Departmental Clearance of the applicants irrespective of their present place of posting must also be forwarded along with the application. The status of Departmental Clearance is compulsory for initial selection process.

Selection Criteria:

1. There will be separate Written Examination(s) for selection to the post of Jr. Chemist and Jr. Technical Inspector, both in T&S Grade-D for the shortlisted eligible candidates.
2. The selection of the candidates shall be based on the relative performance of the candidate in the Written Examination to be conducted for selection to the post.
3. The Examination will be of 75 (Seventy Five) marks (75 Questions each of 01 Mark)
4. The Examination pattern would be as follows:
Section A: General Awareness- 35 Questions each of 01 Mark (35 Marks)
Section B: Aptitude for the Trade- 40 Questions each of 01 (40 Marks)
5. The Qualifying/Pass Marks for General Category employees will be 30 (Thirty) and for the SC/ST Category it will be 22 (Twenty Two).
6. The Examination will be conducted through OMR Sheet. (Each Question will have 04 (Four) Multiple Choice of answers with 01 (One) correct answer)
7. There shall be no Negative marking for incorrect answer.
8. In case of any wrong questions/wrong options, the respective questions will not be considered for final evaluation i.e. total marks will be reduced accordingly.
9. If any discrepancy between the English and Hindi version of the question paper, the English version shall prevail.
10. The duration of the Written Examination shall be of 90 (Ninety) minutes.
11. There will be no marks for Seniority and ACR.
12. The total marks thus will be 75 (Seventy Five).
13. The selected candidates shall be empaneled on the basis of merit as per the marks obtained in the selection test. If the same marks is obtained by more than one candidate in the selection test, their merit shall be decided based on the date of appointment and subsequently the date of birth (i.e. senior in age will be senior).



Reservations & Relaxations:

14. Reservation for SC/ST candidates will be in accordance with the instructions issued in this regard from time to time by the Government of India.
15. The Qualifying/Pass Marks for SC/ST Category will be 22 (Twenty Two).

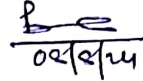
General Information and Instruction

16. The cut-off date for the minimum qualification and eligibility as per cadre scheme will be date of issuance of this Internal Notification dated 08.08.2024 (Illustration: The date of issuance of internal notification is 20.06.2021 then the cut-off date for minimum qualification & eligibility of three years' service would be 20.06.2021).
17. The selected candidates will be on probation for a period of 6 months before being regularized in the respective post/grade.
18. The date of Written Examination and other details will be subsequently informed. Candidates will have to appear at the Centre/Venue allotted to them by NEE Department, CCL, HQ for the Written Examination.
19. **Selected candidates will be posted in any Area/Unit of CCL and they are also liable to be transferred to the Areas of CCL at any time in their service period.**
20. All future communication/ information regarding this selection will be made available on CCL website. Candidates are advised to check/ visit CCL website (www.centralcoalfileds.in) regularly for further updates.
21. Candidates shall note that at any stage of selection or letter, if a candidate is found indulging in any misconduct, his/her candidature will be summarily rejected and disciplinary action as per the Certified Standing Orders will be initiated apart from any other legal course of action as deemed fit.
22. Canvassing at any stage will lead to disqualification of the candidature.
23. Candidates are advised to apply much before the closing date of submission of application mentioned in this internal notification to avoid delay for any reason, whatsoever.
24. The joining on the selected post will be effective only on reporting at the place of posting on selection within 30 days of issuance of the selection order as per the guidelines issued by CIL vide Ref. No. CIL/C-5B/JBCCI-X/SC/Determination of Seniority/33 dated 11/02/2021.
25. Syllabus for the exam will be published on CCL website before the date of written examination.
26. The names of the applicants whose applications received till the last date of receipt of application against this Internal Notification will be published on CCL website.
27. Incomplete application or applications received after due date or without signature of candidate / without relevant documents/ not through proper channel will be rejected. The bio data particulars furnished by the employee in the applications must be verified & confirmed from the Service Records and certified by the Unit Personnel Executive. Similarly, the self-attested copy of the certificates/marks sheets submitted by the employee must be verified from its original and attested by the Personnel Executive of the unit. The concerned Personnel Executive at Gandhi Nagar Hospital, Ranchi and Central Hospital, Ramgarh and Security Department will arrange proper scrutiny of applications at their level and will certify that the applicant is eligible for consideration for the post applied in terms of minimum qualification and eligibility for selection as laid down in the cadre scheme. Similarly, the self-attested copy of the certificates/marks sheets submitted by the employee must be verified from its original and attested by the concerned Personnel Executive.



The employees posted at CCL, HQ, Darbhanga House, Ranchi other than employees who belong to Security Cadre, employee of GNH and Central Hospital, Ramgarh; their applications must be verified and confirmed from the Service Records available in the office of HOD (P-NEE), CCL, HQ and certified by the Personnel Executive of NEE Department. The concerned Personnel Executive will also arrange proper scrutiny of applications and will certify that the applicant is eligible for consideration for the post applied in terms of the minimum qualification and eligibility for selection as laid down in the Cadre Scheme.

29. Consent for releasing the candidates without substitute from department in HQ/GNH/CH Ramgarh in the event of his/her selection shall be given by the CMS I/C (GNH)/CMS I/C (CH Ramgarh)/ GM/HODs at HQ respectively.
30. The list of eligible/non eligible candidates along with reason will be uploaded in the CCL website for inviting objection (if any) within 3 days from the date uploading if the said list and after expiry of 3 days, the final list of eligible candidates will be uploaded in the CCL website.



(PRAMOD KUMAR SINHA)
HOD (P-NEE)

Distribution:-

1. All GMs/HODs at CCL, HQ, Ranchi.
2. The General Manager, Mines Rescue Station, Ramgarh.
3. CMS I/C (GNH), CCL, Ranchi.
4. CMS I/C (Central Hospital), CCL, Ramgarh.
5. SO (P&A), CCL, M&S/A&C/Piparwar/N.K./Barka-Sayal/CWS Barkakana/Argada/Kuju/Hazaribagh /Rajrappa/Dhori/B&K/Kathara/Rajhara/Giridih.
6. Manager (P-GNH), CCL, Gandhi Nagar Hospital, Ranchi.
7. Dy. Manager (P-CH), CCL, CH Ramgarh.
8. Relevant File/Guard File.

(I)

ANNEXURE -A

**FORMAT FOR APPLICATION TO THE POST OF JR. CHEMIST IN T&S
GRADE-D/JR. TECHNICAL INSPECTOR IN T&S GRADE-D AGAINST THE
INTERNAL NOTIFICATION AS PER THE PROVISION OF MPB FOR 2024-25.**

(Strike out the designation for which not applying)

1. Application for the post of: _____
2. Name (in Block Letters): _____
3. Present Designation with Grade / Category: _____
4. Present place of posting: _____
5. PIS No. : _____
6. Mobile No.: _____
7. Date of birth : _____
8. Whether SC/ST/General : _____
(Photocopy of valid caste certificate duly self-attested must be enclosed in case if SC/ST)
9. Date of initial appointment : _____
(Attach photo copy of the appointment letter duly self-attested)
10. Date of confirmation on initial appointment : _____
(Applicable for those who are presently designated as category - I)
11. Educational / Professional qualification
(Photocopy of certificate duly self-attested must be enclosed)

Sl. No.	Exam. Passed	Name of the Institute	Board/ University	Year of Passing	%age of Marks	Div./Grade

Declaration/ Undertaking

Certified that the information given above is true and correct to the best of my knowledge and belief. If any of the information as furnished above is found to be incorrect/false or any certificate submitted by me is not genuine/ authentic or the date of birth in educational certificate does not Match with service record or the course/ institute is not recognized /approved, my candidature for the post applied is liable to be cancelled & disciplinary action taken by the Management of CCL as per rule. On my selection, I am willing to be posted in any Project of the Company as per requirement of the Company and will not apply for change of place of posting.

Signature of the Employee with Date & PIS No.

Certificate

This is to certify that consent has been given to release the candidate without substitute from department in the event of his /her selection and posting at any other Area/Unit.

GM/HOD of Department/Project Officer/Staff Officer (P&A) of Area



Certificate

All applications must be routed through GM/HOD of the Department where the applicant is posted.

The following details to be filled in case of employees posted at Central Hospital, Ramgarh.

Name, Designation PIS No.	Date of Initial Appointment	Date of Joining	Date of regularization	Date of Birth	Qualification as per Service Record	Whether SC/ST	Place of posting (Deptt. / Unit /Area)

This is to certify that I have verified the Bio-data particulars furnished by the employee in his application from the Service Records/ Form-B register of the employee and found correct. Photocopy of the certificates submitted along with the application have been verified and confirmed from its originals and attested to be true copy of the same. No departmental case is pending or contemplated against the employee.

Personnel Executive of Central Hospital, Ramgarh

Certificate

This is to certify that the application submitted by the candidate has been scrutinized in terms of the eligibility conditions laid down in the Internal Notification & Cadre Scheme provisions. The candidate is found eligible for consideration for the post applied for. It is also agreed to release the candidate without substitute from area in the event of his/her selection and posting at any other Area/Unit.

Chief Medical Supdt. I/C,
Central Hospital, Ramgarh